

Agenda

MAIC Landmine Casualty Database Workshop James Madison University, May 13-14, 2002 Sponsored by the U.S. Department of State

Sunday, May 12

Afternoon-Evening Vans pick up participants in Washington, DC area and transport them to Courtyard by Marriott hotel in Harrisonburg, Virginia

7:00-10:00 pm "Check-in" for workshop in hotel lobby. MAIC staff, Suzanne Fiederlein and Terry Wessel, will be there to greet participants and answer any questions.

Monday, May 13

Morning:

8:15 & 8:30 Vans depart hotel for meeting site on JMU campus

8:30-9:00 Light Breakfast (pastries and coffee) at meeting site

9:00-9:20 **Suzanne Fiederlein** (MAIC) – Welcome/Introductions; Discussion of the Casualty Database Project, role of the working group and workshop; Review list of tasks/goals for workshop

9:20-9:30 **Ken Rutherford** (SMSU/MAIC) -- The importance of and challenges for global landmine casualty data collection and management

9:30-10:30 Introduction of all working group participants with opportunity to briefly share perspectives on or concerns about global landmine data collection and management

10:30-10:45 Break

10:45- 11:15 **Reto Haeni** (ETHZ/GICHD) – Review of IMSMA incident victim functionality

11:15-11:45 **Noah Klemm** (FGM) – Introduction to maXML

12:00-1:00 Lunch at meeting site

Afternoon:

1:00-2:45

Ken Rutherford, facilitator: Discussion of purposes & parameters of Casualty Data Collection & Management

- Purposes for collecting landmine casualty data
- Design & length of data collection form
- Methodology for data collection
- Training of data collectors & data entry personnel
- Cultural and ethical issues
- How can we encourage collection of this global data?
- How should the global data be used and shared?

- 2:45-3:15** Break
- 3:15-5:00** **Suzanne Fiederlein, facilitator:** Discussion of common core of data fields for a global landmine casualty database system
- Review of survey results
 - Comparison of IMSMA data fields to survey results
 - Proposals of additions to and deletions from IMSMA data fields

5:00-6:45 Free time

Evening:

6:45-9:00 Dinner at Stonewall Jackson Inn
(Vans depart hotel 6:45, dinner starts at 7:00)

Tuesday, May 14

Morning:

8:15 & 8:30 Vans depart hotel (Hotel check-out required for those returning to Washington, DC in the afternoon)

8:30-9:00 Light Breakfast (pastries and coffee) at meeting site

9:00-10:15 Break into three sub-groups to draft recommendations for:

- 1) a common core of data fields for use in a global landmine casualty database system;
- 2) data collection methodology, design of data collection form, training, and cultural and ethical issues; and
- 3) the implementation and use of a global casualty database system and related ethical issues

10:15-10:30 Break

10:30-11:15 Continue work on drafting recommendations for the three sets of issues listed above

11:15-12:15 Presentation of draft recommendations by each sub-group and plenary discussion of draft recommendations

12:15-1:00 Working lunch at meeting site – continue with discussion of recommendations

Afternoon:

1:00-2:30 Discussion **as needed** to complete list of recommendations

1:30-2:30 Vans depart for Washington, DC